

IXWORTH & IXWORTH THORPE PARISH COUNCIL

Chairman: Councillor Ben Lord
Clerk: Claire Usher
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All Parish Councillors: You are hereby summoned, and members of the press and public you are hereby invited, to attend a meeting of Ixworth & Ixworth Thorpe Parish Council on Wednesday 10th December 2025 in the Village Hall, Ixworth from 7.30pm to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

AGENDA

1.	Apologies for absence: a. Councillors to receive any apologies for absence. b. Councillors to vote on acceptance to apologies for absence.
2.	Declarations of Interest and Dispensation considerations (members are reminded of their responsibility to declare any interest in respect of any matter contained or brought up in this meeting in accordance with the Councils Code of Conduct): a. To receive any Councillors Interests in subsequent agenda items. b. To consider any requests for dispensations.
3.	Minutes of previous meeting: Councillors to agree the minutes of the Parish Council meeting held on Wednesday 12 th November 2025 and the Chairman to sign
4.	Public Forum: a. To receive comments or questions from members of the public regarding the agenda or relating to the village Please note there will be a maximum of 10 minutes, and each speaker will be given two minutes as per Standing Order 2g
5.	Reports from County & District Councillors: a. County Councillor Joanna Spicer b. District Councillor John Griffiths
6.	Planning: a. Councillors to consider the following planning applications made to West Suffolk Council relating to the Parish since the last meeting: DC/25/1872/TPO – TPO 045 Tree Preservation order as per tree schedule – The Priory, High Street

	Appeal Notice – DC/25/0998/PIP – Land at Royal Oaks, Thetford Road – One Dwelling b. Councillors to note the following planning decisions since the last meeting: DC/25/0370/OUT – Land West of Bardwell Road – Decision to be made on 3rd December 2025 by WSC – Chairman to report
7.	Finance: a. To receive and approve the finance report for the period ended 30th November 2025 I. Bank reconciliations II. Budget to actual payments and receipts b. Councillors to note receipts since the last meeting. c. Councillors to approve payments to be made by internet banking, unless otherwise stated, and ratify any payments made since the last meeting. d. Completion of Audit 2024/25 by the External Auditor – Councillors to note no comments were made e. Internal Audit – to consider the interim report by the internal auditor f. Minutes of the Finance Committee held on 3rd December 2025 – Budget 2026/27 and Precept 2026/27 – to consider the recommendations
8.	To receive updates and reports from working groups and individuals and consider further action: a. Outstanding Actions Report from the Clerk b. Health and Safety Update c. Chairman’s Report d. Councillors Reports
9.	Correspondence: Councillors to note any correspondence previously circulated and consider any action required
10.	Councillors to note any items for inclusion in a future meeting
11.	Councillors to note the date of the next meeting will be Wednesday 14th January 2026 to be held at the the Village Hall, Ixworth at 7.30pm
13.	Chairman to close the meeting.

Claire Usher | Clerk to Ixworth & Ixworth Thorpe Parish Council