

IXWORTH & IXWORTH THORPE PARISH COUNCIL

Chairman: Councillor Ben Lord
Clerk: Claire Usher
5 Sand Martin Way
Needham Market IP6 8FH

clerk@ixworthparishcouncil.gov.uk
07881 724924

All Parish Councillors: You are hereby summoned, and members of the press and public you are hereby invited, to attend a meeting of Ixworth & Ixworth Thorpe Parish Council on Wednesday 13th August 2025 in the Village Hall, Ixworth from 7.30pm to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

AGENDA

1.	Apologies for absence: a. Councillors to receive any apologies for absence. b. Councillors to vote on acceptance to apologies for absence.
2.	Declarations of Interest and Dispensation considerations (members are reminded of their responsibility to declare any interest in respect of any matter contained or brought up in this meeting in accordance with the Councils Code of Conduct): a. To receive any Councillors Interests in subsequent agenda items. b. To consider any requests for dispensations.
3.	Minutes of previous meeting: Councillors to agree the minutes of the Parish Council meeting held on Wednesday 9 th July 2025 and the Extraordinary Meeting held on 22 nd July 2025
4.	Public Forum: a. To receive comments or questions from members of the public regarding the agenda or relating to the village Please note there will be a maximum of 10 minutes, and each speaker will be given two minutes as per Standing Order 2g
5.	Reports from County & District Councillors: a. County Councillor Joanna Griffiths b. District Councillor John Griffiths
6.	Planning: a. Councillors to consider the following planning applications made to West Suffolk Council relating to the Parish since the last meeting:

	DC/25/1201/LB – Application for Listed Building Consent – a. Internal studwork partitions to create lobby b. new external door c. new internal door to allow access to the kitchen – 17 High Street b. Councillors to note the following planning decisions since the last meeting: No decisions have been made. c. Councillors to note that the Neighbourhood Plan has now been adopted by West Suffolk Council d. Meeting with Bidwells, the representatives of Persimmon Homes and the Parish Council regarding the Cemetery land e. Chairman to update Councillors regarding the submission of the Section 106 legal agreement to West Suffolk Council in relation to the village hall
7.	Finance: a. To receive and approve the finance report for the period ended 31st July 2025: I. Bank reconciliations II. Budget to actual payments and receipts b. Councillors to note receipts since the last meeting. c. Councillors to approve payments to be made by internet banking, unless otherwise stated, and ratify any payments made since the last meeting.
8.	Community Engagement: Councillors to give consideration to carrying out a “What Matters to You” survey / questionnaire with residents of the village
9.	To receive updates and reports from working groups and individuals and consider further action: a. Outstanding Actions and Clerks Report b. Health and Safety Update c. Chairman’s Report d. Councillors Reports
10.	Correspondence: Councillors to note any correspondence previously circulated and consider any action required
11.	Councillors to note any items for inclusion in a future meeting

12.	Councillors to note the date of the next meeting will be Wednesday 10 th September 2025 to be held at the the Village Hall, Ixworth at 7.30pm
13.	Chairman to close the meeting.

Claire Usher | Clerk to Ixworth & Ixworth Thorpe Parish Council