

Ixworth & Ixworth Thorpe Parish Council

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The Parish Councillors of Ixworth & Ixworth Thorpe Parish Council are summoned to attend the Annual Parish Council Meeting on Wednesday 8th May 2024 commencing at 7.30pm in Ixworth Village Hall.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

AGENDA

1.	Election of Chairman (i) Sign declaration of Acceptance of Office	
2.	Apologies - (i) Council to receive apologies for absence (ii) Council to consent to accept apologies received	
3.	Declarations of Interest – (i) To receive any declarations of disclosable interests and other registerable interests as detailed in Appendix B of the LGA Model Code of Conduct adopted July 2022 (ii) To consider any new written requests for dispensation and/or requests which have been received prior to the meeting	
4.	Minutes of the Previous Meetings (i) To receive and approve the minutes of the previous meeting held on 3 rd and 10 th of April 2024 (previously circulated)	
5.	Clerk's Report (i) To receive report from Clerk	
6.	Public Forum (i) To receive comments from members of the public in attendance on the agenda submitted (ii) To receive general comments relating to Ixworth & Ixworth Thorpe Please note this session will be a maximum of 10 minutes and each speaker will be given a maximum of 2 minutes as per Standing Order 2g	
7.	Reports from County & District Councillors (i) County Councillor Joanna Spicer (ii) District Councillor	
8.	Hempyard Bridge (i) to receive update	

9.	Planning – to consider the following applications DC/24/0569/TCA – Tree in a conservation area – One Cherry blossom, one Rowan, one Lilac and one Laurel overall crown reduction by up to one metre – 30 High Street, Ixworth DC/24/0472/TCA – Tree in a conservation area – one Beech overall crown reduction to 18 metres above ground level, Commister House Commister Lane, Ixworth DC/24/0505/TCA – Tree in a conservation area – four white willows fell and four white willows remove stems over power lines, one Ash to fell – Ixworth Abbey, The Paddock, Ixworth	
10.	Statutory Business/ Governance of the Council To confirm the following: (i) <i>re-adopt Standing Orders, Code of Conduct and Financial Regulations & Council Policies</i> (ii) <i>confirm Committees and Working Groups – Staffing Committee, Policies and Resources Committee (when required) Confirm Terms of Reference for each Committee or Working group</i> (iii) <i>Confirm members of each Committee/Working Group – Staffing – Cllr Lord & Rees (vacancy) Play Area Working Group – Cllrs Lord, Sutton & Black Cemetery Working Group – Cllrs Lord, Shelton & Rees</i> (iv) <i>Confirm that the Clerk is the Burial Officer for the Cemetery with delegated authority for day to day running of the Cemetery</i> (v) <i>Confirm Footpath Warden</i> (vi) <i>Confirm Fidelity Guarantee £250.000</i> (vii) <i>Review Asset List</i> (viii) <i>Confirm Council's Health & Safety Officer</i>	
11.	Meeting Dates (i) Set dates of meetings (previously circulated)	
12.	Finance (i) to receive a report of monthly payments (ii) to sign bank reconciliation (distributed)	
13.	Chairman's Report (i) receive report	
14.	Correspondence (i) receive/discuss correspondence received (ii) decide if any responses are required	
15.	Councillors' Reports (i) receive reports from Cllrs (ii) receive requests for future agenda items	
16.	Date of the Next Meeting (i) confirm the date of the next meeting as 12th June 2024	

Mandy Adlington

Mandy Adlington
Proper Officer of the Council
02.05.2024